

# RIVERWOOD KIDS

HELPING KIDS LOVE GOD  
IN THEIR HEARTS,  
HOMES, AND WORLD

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# Welcome to Riverwood Kids!

*We are so excited that your child/ren are a part of Riverwood Kids!  
Please take a moment to read the following information, so you are aware of what is going on in Riverwood Kids.*

## 1. Service Sites and Times

- Factory Sat. 5:15
- Factory Sun. 9:15 & 11:15
- Warehouse Sun. 10:15
- Firehall Sun. 10:15

## 2. RWK Check In

- Opens 15 mins prior to the service
- You will receive your child/rens name stickers along with a security code. The child's ID tag must be visible at all times

## 3. Classes - placed according to current school year

- Nursery - 6mos-2yrs
- 2-3yrs
- 4yrs
- K-Gr 1
- Gr 2-3
- Gr 4-5

## 4. Ratios - child: leader

- Nursery - 1:2
- 2-3yrs - 1:4
- 4yrs - 1:6
- K-Gr 5 - 1:8

## 5. Class Schedule

- Nursery: 6mos-2yrs
  - Free play, music, Bible story time
  - Snack - Cheerios, Fishy Crackers
- Preschool: 2-4yrs
  - Free Play, music, Bible story time, games and crafts
  - Snack - Fishy Crackers, Animal Crackers, Mott's Fruitsations
- School Age: K-Gr 5
  - Lesson Activities, Large group lesson & worship, interactive games and crafts

## 6. Snacks

- Please do not have your child come with any food/drink from home. If they do they will be asked to put it away or finish it outside their class
- There are times when snacks are provided for School Age. Signs will be posted when that is available
- If you would like to bring a treat for the classroom we ask that it is **peanut free** and you make the Site Director aware
- NURSERY: please bring a labeled bottle/sippy cup

## 7. Toys

- Please do not have your child come with toys or stuffies. There are plenty of toys to play with in the class. We do not want the toy to go missing or for there to be any conflict with any of the other children in the room over the toy.
- Exceptions are made for Preschoolers who need a *transitional/comfort* object

## 8. KidBucks - ways to earn (redeemable at the KidBuck Store - Factory; Kidbuck Cabinet - Warehouse; Kidbuck Cabinet- Firehall for treats & toys)

- Bringing your Bible = 1KB
- Memory Verse: PS 2/mos & SA 1/wk= 1KB
- Attendance every 4 weeks = 1KB
- Birthday = 5KB

## 9. Riverwood Kids Offering - goes towards our Eswatini Sponsor Child at the Bhobokazi Carepoint

- Emile (F) 2013

## 10. Bibles - We will provide your child with a Bible if they are in need of one. If you are able, please give a \$20 donation which will go towards Riverwood Kids Eswatini Sponsor Child

- Kids earn 1 Kidbuck for bringing their Bibles every weekend

## 11. Parent Lounge at The Factory

- A welcoming room for moms and dads to care for and play with their babies (newborn to walking), while watching the service and interacting with other parents

## 12. Safety

- Unauthorized individuals, including parents, are not to enter the classrooms. If a parent does request to stay to settle their child, you must be signed in and receive a Parent Visitor Name Tag
- If at any time during the service, a parent needs to be notified the security tag code will appear on the screen in the auditorium OR you may receive a text message. You will need to show your Security Code before entering the room

- Children will only be released to the parent/guardian/sibling who provides the security code. If you lose the Parent Security Code, RWK Team Leader/Director will need to verify your relationship to the child by showing a suitable piece of I.D. We take the safety of your children very seriously and ask that you comply with our policy
- Parent Security Codes and the Child's Tag must be handed in upon pick up as they must be shredded
- We ask that you wait outside the classroom to pick up your child. The Room Leader will release your child once they have received the Parent Security Code

### **13. Illness**

- Please do not bring your child/ren to Riverwood Kids if they are ill and/or contagious.
- We do not administer medication to any children.
- If your child is required to carry an EpiPen with them at all times, you will need to give oral instruction to their Room Leader and fill out a Riverwood Kids Health Form

### **14. Volunteers**

- Have gone through an application process and reference check
- Have completed Riverwood Kids Child Protection Policy Training
- Have completed the following Checks: 16yrs+ Child Abuse Registry Check & 18+ Criminal Record Check
- Must be visible by wearing a red Riverwood Kids Tshirt along with name tag

### **15. Emergency**

- In case of an emergency where Riverwood Kids needs to leave the building, parents/guardians can find their child/ren outside with their class at the following location.
  - Factory – in park to west of building
  - Warehouse – along fence on south side of parking lot
  - Firehall – along north side of parking lot
- Parent Security Code must be shown for child to be released

*Riverwood Kids Registration Form* will be required every school year in order for us to update our data system and to have signed permission for photo release.

*Riverwood Kids Medical Form* will be required If your child has any medical/health concerns. Please discuss with your Site Director.