

— 2022  
ANNUAL  
REPORT



RIVERWOOD  
CHURCH COMMUNITY

# LEAD PASTOR'S 2022 REFLECTIONS

---

When I look back on my calendar, 2022 started with a big scribble across it that read “COVID Cancelled Our Family Vacation”! This, of course, was not unique to our family. The entire world was craving relief and a reprieve from the pandemic’s interruptions, restrictions and the untold losses it had unleashed. Thankfully, 2022 would turn out to be something of a rebound year! Even our weekend sermon series titles would reflect a progressive comeback...

January - “Prayer Works” - and the Ohana Project  
February/March - “Under the Influence” - the Fruit of the Spirit  
April - “Tabula Rasa” - a fresh start  
May/June - “King of Hearts” - the Book of Matthew  
July - “Roadside Attractions” - the Book of Mark  
August - “Lost & Found” - the Book of Luke  
September - “I (brain) Jesus” - the Book of John  
October - “Startup Forever” - the Book of Acts  
November - “Lost Treasure” - the Book of Romans  
December - “Stressed, Blessed & Christmas Obsessed”

However, our weekend worship gatherings are only a small slice of what we do as a church! At the same time as people were beginning to venture back to church, all of our other communities, many of them having adapted to Zoom-meetings, were beginning to gather in person again. These were represented in our 12 Serving Teams...

- Riverwood Kids Team - pre-school & school age
- Life Groups Team - home & networks
- Uprising Students Team - middle & high school
- The Ascent Team - young adults
- Marriage & Pre-marital Teams
- Hospitality Team
- Community Team - Food Bank, Drop In, Kids Club, Riverwood House, Support Groups
- Worship / Musician Team
- Tech Team
- Maintenance Team
- Care & Prayer Team
- and our Leadership Teams

Huge efforts went into making our spaces ready for people again, including the installation of new carpet at The Factory and new chairs at The Warehouse. However, the Herculean-challenge of 2022 was to get Riverwood House completed and to begin welcoming our first participants! Staff was hired. Policies and protocols were written. Volunteers and staff were trained, and by year-end, half of the suites were occupied.

The in-take of participants into this facility, that can house 40 people, has been intentionally gradual, with full-occupancy planned for early-spring 2023. However, 2022 was a remarkable year for Riverwood House. Every part of this endeavour is new to us but has gone so smoothly and has been blessed so richly. We are forever grateful to those who originally approached us with this vision, to those who have generously invested in this project, to our servant-hearted staff team who have designed every part of the Riverwood House experience with love and dignity, and to our great God who truly made all this possible!

One of our other highlights from 2022 was the opportunity to welcome people back to church. Through the fall of 2022 our focus was on (1) connecting people and later in the season, (2) mobilizing people.

To help people connect again, we hosted a month of 'After Service Hangouts', re-branded and launched our Small Groups as 'Life Groups', and hosted a 'Startup Adventure' that featured a message-aligned, Riverwood-produced Life Group 'plug-n-play' experience. Additionally, we invited people back into many serving roles that had been mothballed during the pandemic and we invited the entire church to launch 'ESwatini Not Forgotten', our first re-engagement with our friends and missionaries in ESwatini in three years.

However, not everything that happened in 2022 was up-and-to-the-right. The residual effects of the pandemic are probably years away from being fully understood, but even in 2022 we knew that the pandemic had stolen a large percentage of our volunteer work force and close to one third of our people.

Churches all across North America have reported that about 20% of their people left to watch or attend other churches. Additionally, another 20-30% (or sometimes more), have simply stopped attending church altogether.

Just before the pandemic struck in 2020, we were running about 1650 people (including kids) each weekend at Riverwood. Through our re-opening and the fall of 2022 we averaged 875 people in-person (including kids). This, of course, didn't include the close to 200 devices that access our Worship Service online each Sunday.

Taking a peek into 2023, we can see that our winter average has increased to 906 and late in March we broke 1000 for the first time since March 2020, but the fact remains that we are trending about 65% of pre-pandemic attendance.

One would naturally assume that our finances would have followed a similar path, decreasing by 35%, but remarkably, they haven't! Each month through 2022, our giving was only 3-6% behind previous years and we ended the year with a modest deficit, which was easily taken care of by reserve funds we had set aside for such an occasion. We praise God for His continued faithfulness to us as a church and we thank every Riverwooder who has continued to practice faithful stewardship as part of their worship!

So, to sum up a year in a few words, I would have to say that God was the centre of all we did! He filled our mouths with praise! He answered so many prayers! He walked with us through our frustrations, worries, stresses and losses! He united us! He surprised us! He strengthened us and often carried us! And I give all praise to our great God for His love, grace, steadfastness and provision!

Now, I can't wait to see what He will do in 2023!

Submitted by Todd Petkau  
Lead Pastor, Riverwood Church Community

# TABLE OF CONTENTS

GENERAL FUND .....	1
REVENUE .....	1
EXPENSES .....	1-4
ADMINISTRATION	
AMORTIZATION	
COMPENSATION	
FACILITIES	
INTEREST	
MISSIONS	
MINISTRIES	
WEEKEND SERVICES	
2022 GENERAL FUND HIGHLIGHTS .....	5
RIVERWOOD HOUSE FUND .....	6
REVENUE .....	6
EXPENSES .....	6-8
ADMINISTRATION	
ALLOCATION TO CMHC REPLACEMENT RESERVE	
AMORTIZATION	
COMPENSATION	
CONTRACTED SERVICES	
FACILITIES	
INTEREST	
PROGRAMMING	
2022 RIVERWOOD HOUSE FUND HIGHLIGHTS .....	9

# GENERAL FUND

	2023 BUDGET	2022 ACTUAL	2022 BUDGET
<b>REVENUE</b>			
Donations	2,015,000	1,837,325	2,015,000
Government Grants	40,000	53,851	35,000
Interest Income	20,000	19,188	5,000
	2,075,000	1,910,364	2,055,000

## EXPENSES

<b>ADMINISTRATION</b>			
Mileage	3,950	4,335	4,550
Professional Development	26,600	4,407	17,200
Ministry Meetings	7,480	3,281	7,480
Service Charges	28,000	27,310	27,700
Telephone/Internet/ IT Expense	32,355	30,352	32,255
Office Supplies (incl. In-house Printing)	13,000	12,667	14,500
Safe Church Expenses	3,000	2,420	5,500
WCB Expense	3,905	1,727	3,850
Memberships & Subscriptions	9,000	13,832	15,400
Staff Care & Training Costs	17,500	12,360	24,900
Elder Leadership Expenses	1,500	1,365	1,500
Professional Fees	9,500	9,571	8,000
	155,790	123,627	162,835

2023  
BUDGET2022  
ACTUAL2022  
BUDGET**AMORTIZATION**

Amortization Expense	170,000	169,671	168,000
----------------------	---------	---------	---------

**COMPENSATION**

Payroll Costs	1,333,471	1,232,752	1,295,486
---------------	-----------	-----------	-----------

**FACILITIES**

Factory Expenses	38,000	111,387	37,000
------------------	--------	---------	--------

Garage Expenses	5,500	9,792	9,500
-----------------	-------	-------	-------

Firehall Expenses	23,500	26,770	21,500
-------------------	--------	--------	--------

Warehouse Expenses	44,500	60,205	43,000
--------------------	--------	--------	--------

Custodial & Vandalism Expense	9,000	6,257	12,000
-------------------------------	-------	-------	--------

Insurance	24,000	20,640	22,000
-----------	--------	--------	--------

---

	144,500	235,051	145,000
--	---------	---------	---------

**INTEREST**

Mortgage Interest	67,000	45,200	35,000
-------------------	--------	--------	--------

**MISSIONS**

Missions Expense	58,500	51,025	50,000
------------------	--------	--------	--------

	2023 BUDGET	2022 ACTUAL	2022 BUDGET
<b>MINISTRIES</b>			
African Worship Community	3,200	3,305	4,000
Neighbourhood Programming	39,500	30,413	46,350
Student Ministry	17,800	24,897	17,800
Sports Ministry	2,500	2,500	2,500
Young Adult Ministry	5,000	4,260	2,400
Life Group Ministry and Networks	8,500	4,571	10,750
Riverwood Kids	16,000	8,132	18,000
Care and Marriage Ministry	8,000	5,239	6,600
	100,500	83,317	108,400
<b>WEEKEND SERVICES</b>			
Hospitality Expenses	15,000	11,305	27,000
Easter Celebration	3,500	1,883	3,500
Christmas Presentation	6,500	5,794	6,800
Welcome Home Weekend	2,500	6,648	3,000
Guest Speakers / Music	-	-	4,000
Service Design and Resources	3,500	3,592	2,500
Service Development	2,000	2,654	2,000
Service Audio/Broadcast	16,700	22,827	14,700
Lighting	4,000	5,858	4,000
Worship (incl. Fees & Licenses)	15,500	7,706	5,000
Wind of the Spirit	-	-	4,000
	69,200	68,268	76,500



	2023 BUDGET	2022 ACTUAL	2022 BUDGET
<b>Total Expenses</b>	<b>2,098,961</b>	<b>2,008,912</b>	<b>2,041,221</b>
<b>Excess (Deficiency) of Revenue over Expenses before Other Items</b>		<b>(98,547)</b>	
<b>Other Items</b>			
Net Café Activities		4,048	
Foreign Exchange Gain		1,985	
Loss on Disposal of Capital Assets		(770)	
Insurance Proceeds		7,994	
		<b>13,257</b>	
<b>Excess (Deficiency) of Revenue over Expenses</b>	<b>(23,961)</b>	<b>(85,290)</b>	<b>13,779</b>
<b>Addback: Non-cash Amortization Expense</b>	<b>170,000</b>		
<b>Budgeted Reserve Allocations</b>			
Capital Reserve	(60,000)		
Warehouse Parking Lot	(84,000)		
<b>Budgeted Cash Excess of Revenue over Expenses and Reserve Allocations</b>	<b>2,039</b>		

# 2022 GENERAL FUND HIGHLIGHTS

---

**Government Grants** includes summer student grants from both the federal and provincial governments. 2022 had a record number of students approved; Riverwood is planning for fewer positions in 2023.

**Interest Income** has increased as interest rates rose. Reserve funds and restricted fund balances earn interest when not in use.

**Professional Development** includes an executive leadership development program that Todd will be participating in over the next 18 months. The 2023 portion is added to the staffs' allocated amounts.

**Factory Expenses** included the new carpet at the factory as well as the numerous repairs Todd and the retirement squad have accomplished. \$60,621 were released from the Capital Reserve to cover these costs,

but they are still included in the income statement as they are not considered capital assets for accounting purposes.

**Mortgage Interest** varies as the mortgage rate is variable. As at December 31, 2022 the rate was 6.95%, an increase from 2.95% as at December 31, 2021.

**Worship** has increased as the non-administrative licenses and subscriptions are being moved out of the Administrative section and into Weekend Services.

**Other Items** are items that are included in the audited financial statements, but were not budgeted for. These include the café activities, foreign exchange gain, loss on disposal of capital assets and insurance proceeds.

# RIVERWOOD HOUSE FUND

	2023 BUDGET	2022 ACTUAL	2022 BUDGET
<b>REVENUE</b>			
Donations	214,000	650,398	172,500
Government Grants	100,000	67,016	100,000
Interest Income	57,000	72,988	16,645
Suite Income	311,688	53,557	245,040
Common Fee Income	-	-	30,000
Other Income	24,000	9,785	24,000
	706,688	853,744	588,185

<b>EXPENSES</b>			
<b>ADMINISTRATION</b>			
Mileage	1,000	181	900
Service Charges	1,240	968	240
Telephone/Internet/Tech	17,700	12,847	19,640
Office Expenses	3,800	1,766	4,000
Donor Engagement & Promotion	1,500	299	1,800
Memberships & Subscriptions	3,500	156	480
Staff Care & Development	12,195	1,437	5,846
Professional Fees	-	-	4,800
Directors' Insurance	2,000	-	1,800
	42,935	17,655	39,506

	2023 BUDGET	2022 ACTUAL	2022 BUDGET
<b>ALLOCATION TO CMHC REPLACEMENT RESERVE</b>			
Allocation to Replacement Reserve	18,100	9,310	-
<b>AMORTIZATION</b>			
Amortization Expense	250,000	10,038	120,000
<b>COMPENSATION</b>			
Payroll Costs	261,225	159,319	225,700
<b>CONTRACTED SERVICES</b>			
Contracted Services	-	4,774	66,667
<b>FACILITIES</b>			
Occupancy Costs	58,288	22,628	75,580
Property Tax	48,000	16,475	48,000
Building Maintenance	30,300	66,333	35,050
Building Insurance	26,800	19,596	16,000
	163,388	125,032	174,630
<b>INTEREST</b>			
Mortgage Interest	43,200	14,133	35,534
<b>PROGRAMMING</b>			
Programming Costs	130,700	28,166	30,050

	2023 BUDGET	2022 ACTUAL	2022 BUDGET
Total Expenses	909,548	368,427	692,087
Excess (Deficiency) of Revenue over Expenses before Other Items		485,317	
<b>Other Items</b>			
Insurance Proceeds		56,461	
<b>Excess of Revenue over Expenses</b>	<b>(202,860)</b>	<b>541,778</b>	<b>(103,902)</b>
<b>Addback: Non-cash Amortization Expense</b>	<b>250,000</b>		
<b>Budgeted Reserve Allocations</b>			
Operational Reserve	(7,000)		
Emergency Reserve	(7,000)		
Capital Reserve	(7,000)		
<b>Budgeted Cash Excess of Revenue over Expenses and Reserve Allocations</b>	<b>26,140</b>		

# 2022 RIVERWOOD HOUSE FUND HIGHLIGHTS

---

**Donations** include all receipted amounts including those committed to providing operational funds for the first 5 years.

**Suite Income** was significantly lower in 2022 compared to budgeted as the first participants were able to move in July 2022 instead of the budgeted January 2022. 2023 will reach full capacity in the first half of the year.

**Other Income** is funds earned through the lease of the attached space to Riverwood House.

**Allocation to CMHC Replacement Reserve** is fulfilling a piece of the requirements required by CMHC that came along with accepting its funding. This reserve will be used according to CMHC's specifications. Riverwood House will also be funding its Riverwood-required reserves based on governance policy by the end of 2023.

**Amortization Expense** will look differently under the Riverwood House fund as compared to the General Fund. This is because of a CMHC requirement that states

the building amortization must mimic the forgiveness/repayment of the loans. The forgiveness and repayment begin in 2023, which is why there is minimal amortization recorded in 2022. The amortization in 2022 relates to equipment that is recorded separately from the building.

**Contracted Services** related specifically to pre-operational costs. Any contracted services that took place after operations began are recorded in the correct area specific to the service provided.

**Property Tax** in 2022 was recorded partially on the income statement and partially as a part of the building cost according to in-construction accounting rules. All property tax will be included on the income statement going forward.

**Building Maintenance** in 2022 included a large repair to the elevator prior to occupancy of the building. The insurance proceeds that cover the repair are found under "Other Items".



**RIVERWOOD**  
CHURCH COMMUNITY